



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: *September 12, 2017*

DATE: Tuesday, August 22, 2017

TO: Board of County Commissioners

FROM: Quinn Korbolic, IT Manager
775-328-2348, qkorbolic@washoecounty.us

THROUGH: Craig Betts, Chief Information Officer

SUBJECT: Approve the Travel/Training request for two (2) individuals from each of the primary Public Safety Answering Points (PSAPs) of Reno, Sparks and Washoe County, to attend up to a total of four (4) Public Safety Training Courses in an amount not to exceed [\$30,000] for travel and not to exceed [\$15,000] for seminars and training for Fiscal Year 2017-2018. Total expenditures not to exceed [\$45,000] to be funded within the adopted operating budgets of the E911 Fund. (All Commission Districts)

SUMMARY

The 911 Emergency Response Advisory Committee recommends that the Board of County Commissioners approve this Travel/Training request for an amount not to exceed [\$45,000] for fiscal year 2017-2018. Total expenditures are to be funded within the adopted operating budget of the E911 Fund. The request is for funding two (2) individuals from each of the primary PSAPs of Reno, Sparks and Washoe County, to attend a total of four (4) Public Safety Training Courses: 1) APCO International 2017, in Denver, CO; 2) TRI-CON Annual Training Conference 2017, in Evansville, IN; 3) Navigator Conference 2018, in Las Vegas, NV; and 4) NENA (National Emergency Number Association) Conference 2018, in Nashville, TN.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities

PREVIOUS ACTION

On February 23, 2010, 10-151, the Board of County Commissioners authorized travel and registration for one employee from each of the three primary E911 PSAPs to attend the National Association of Emergency Dispatch (NAED) Navigator conference from April 27 to May 1, 2010, in Orlando, FL; National Emergency Number Association (NENA) conference from June 6-11, 2010, in Indianapolis, IN; and the Association of

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Public Safety Communications Officials (APCO) conference from July 31-August 4, 2010, in Houston, TX.

On April 12, 2011, 11-286, the Board of County Commissioners authorized non-County and County employee travel and registration funding for one dispatch employee from each of the E911 Public Safety Answering Points to attend the National Association of Emergency Dispatch Navigator conference and/or preconference workshops from April 17-22, 2011, in Las Vegas, Nevada [approximate amount \$6,500, not to exceed \$7,000 Fiscal Year 2010/11 total expenditure - to be funded within the adopted operating budget of the E911 Fund].

On April 23, 2013, the Board of County Commissioners approved non-County and County employee travel and registration funding for two (2) individuals from each of the three (3) primary PSAPs to attend three (3) training conferences: 1) April 16-19, 2013 – Navigator conference in Salt Lake City, Utah, early registration cost per person [\$515.00]; 2) June 16-20, 2013 - National Emergency Number Association (NENA) in Charlotte, North Carolina, early registration cost per person [\$729.00]; and 3) August 18-21, 2013 - National Association of Public Safety Communication Officials in Anaheim, California, early registration cost per person [\$425.00] for an amount not to exceed [\$24,000] for travel; and [\$24,000] for registrations, seminars and meetings, for an amount not to exceed a total of [\$48,000] in Fiscal Years 2012-2013 and 2013-2014.

On February 11, 2014, the Board of County Commissioners approved reimbursement for non-County employee Travel/Training expenses for the Tiburon Conference September 25-27, 2013 to the City of Reno in the amount of [\$2,213.50]. Total expenditures to be funded within the adopted operating budgets of the E911 Fund.

On April 22, 2014, the Board of County Commissioners approved the Travel/Training request in an amount not to exceed [\$19,697] for registration for two training conferences; and travel expenses in an amount not to exceed [\$13,559] for a total amount not to exceed [\$33,256.00] for Fiscal Year 2013-2014.

On June 17, 2014, the Board of County Commissioners approved the travel/training request for two individuals from each of the three primary PSAP's (Public Safety Answering Points) to attend a total of four Public Safety Training Courses [not to exceed \$48,000] total for Fiscal Year 2014-2015. Total expenditures to be funded within the adopted operating budgets of the E911 Fund.

On December 8, 2015 the Board of County Commissioners approved the Travel/Training request for two (2) individuals from each of the three (3) primary Public Safety Answering Points (PSAPs) to attend a total of three (3) Public Safety Training Courses in an amount not to exceed [\$49,781.60] total for Fiscal Year 2015-2016. Total expenditures, to be funded within the adopted operating budgets of the E911 Fund.

On June 28, 2016 the Board of County Commissioners authorized the travel and training budget request for two (2) individuals from each of the three (3) primary Public Safety Answering Points (PSAPs) to attend up to a total of four (4) Public Safety Training

Courses in an amount not to exceed [\$40,000] for travel and no to exceed [\$20,000] for seminars and training for Fiscal Year 2016-2017.

BACKGROUND

NRS 244A.7645(3)(a)(2) provides, in part, that E911 funds “must be used only... [to pay] costs for personnel and training associated with the routine maintenance and updating of the database for the system.” In the past, the Washoe County District Attorney’s staff has advised the E911 Emergency Response Advisory Committee that it must articulate a nexus between proposed training and the stated purpose of the statute (supporting software database maintenance and call taking), in which case, the expenditure of surcharge funds for such training would be permissible. Here, the E911 Emergency Response Advisory Committee has determined that such a nexus exists and recommends approval of the training. Travel may be included as “costs” of training. Yearly a request is made for funding two (2) individuals from each of the three (3) primary PSAP’s to attend conferences. This request is for Fiscal Year 2017-2018 attendances funded within budget parameters of the “not to exceed” amount.

FISCAL IMPACT

Fiscal Year 2017-2018 Budget authority and cash exists within the E911 Fund in the amount of [\$45,000] from Cost Centers 800801 Enhanced 911 Fund – GL 710509 Seminars and Meetings and Cost Center 800801 Enhanced 911 Fund – GL711210 Travel.

RECOMMENDATION

Approve the Travel/Training request for two (2) individuals from each of the primary Public Safety Answering Points (PSAPs) of Reno, Sparks and Washoe County, to attend up to a total of four (4) Public Safety Training Courses in an amount not to exceed [\$30,000] for travel and not to exceed [\$15,000] for seminars and training for Fiscal Year 2017-2018. Total expenditures not to exceed [\$45,000] to be funded within the adopted operating budgets of the E911 Fund.

POSSIBLE MOTION

Should the Board agree with the recommendation, a possible motion would be: “Move to approve the Travel/Training request for two (2) individuals from each of the primary Public Safety Answering Points (PSAPs) of Reno, Sparks and Washoe County, to attend up to a total of four (4) Public Safety Training Courses in an amount not to exceed [\$30,000] for travel and not to exceed [\$15,000] for seminars and training for Fiscal Year 2017-2018. Total expenditures not to exceed [\$45,000] to be funded within the adopted operating budgets of the E911 Fund.”